

**Dated: 26<sup>th</sup> August 2026**

**Re: Invitation to Tender for Relining existing flat roof at Cork College of FET – Mallow Campus which includes the insulation of the same roof**

**For: Cork College of FET – Mallow Campus (Employer)**

**Location: West End, Mallow, Co. Cork P51 P732**

A Dhaoine Uaisle,

The employer invites you to tender for construction works for the above, as detailed below.

**Form of Contract**

The Form of Contract will be: PW-CF6 Public Works Short Form of Contract

**Tender Returns**

The latest time and date for return of tender is 9<sup>th</sup> September 2026

Tender submission must be sent through E-tenders only. Hand or Registered Post, Email submissions are not permitted. Tenders sent to any other address will be deemed to be invalid tenders.

Tenders must be in the format prescribed in the Instruction to Tenderers.

**Queries**

Queries must be submitted by email to: [info@lenihanengineers.com](mailto:info@lenihanengineers.com)

All queries must be submitted as soon as possible and, in any event, not later 8 days prior to submission deadline. If the Employer responds to a query, it will send the response to each Tenderer, unless the Tenderer asking the query has clearly designated the query as confidential and the Employer agrees that it should be treated as confidential. Queries will be answered by email and not using the E-Tenders query facility.

## Basis of Assessment for Award Criteria

The basis of assessment of the Tenders is detailed below.

| Section   | Criteria                                     | Definition                                                        | Weighting |
|-----------|----------------------------------------------|-------------------------------------------------------------------|-----------|
| Cost      | Cost                                         | Submitted Tender, normalised                                      | 70%       |
| Technical | Design & Technical                           | General understanding of the current project scope, design & spec | 5%        |
|           | Project Schedule                             | Schedule duration                                                 | 5%        |
|           | Contractors Capability/Experience            | Contractors Capability/Experience                                 | 10%       |
|           | Quality Assurance                            | Quality Assurance                                                 | 5%        |
| Interview | Overall score at interview                   | Overall score at interview                                        | 5%        |
| EHS       | Approach to managing health & safety on site | See ITT for requirements to be included in the tender return      | Pass/Fail |

## To be included in Tender Return

### Safety & Health Information

1. Describe the organisation and resources to safeguard the safety and health of operatives includes those of subcontractors and or any person whom the works may effect.
2. Include
  - 2.1 A copy of the contractor's safety and health policy document, including risk assessment procedures.
  - 2.2 Arrangements for ensuring that all accidents, illness and dangerous occurrences are recorded.
  - 2.3 Accident, sickness and enforcement action records for the past five years.
  - 2.4 Relevant construction knowledge and experience of managing, coordinating and monitoring others.
  - 2.5 Experience in preparing and monitoring compliances with safety plans/files.
  - 2.6 The number and types of staff available for this project with details of their training, skills, experiences and duties.
  - 2.7 Proposed site organisation including emergency procedures, fire prevention and escape and arrangements for welfare facilities.
  - 2.8 Review procedures to obtain feedback.

### Tender Documents

#### Documents to be including in the Contract:

Volume A: Work Requirements (As stated in the Project Particulars)

Volume B: Form of Tender and Schedule

#### Documents not forming part of the Contract:

This Invitation to Tender

Additional Information as referred to in Appendix 3 of the ITT and listed in Summary of Additional Information

Site Visit Contact Details

Paul Murphy  
Principal  
Cork College of FET  
Mallow Campus  
West End  
Mallow  
Co. Cork

Contact No: 022 43309

Is mise, Le meas,

Signed,

Paul Murphy